



July 27, 2012

To our families who receive Child Care Assistance:

As some of you are aware, due to budget limits the Department of Children and Family Services has had to reduce the number of paid absences. The number of days the provider will be paid for your child's absences from child care will be no more than two (2) days per month (the previous amount was five (5) days). Therefore, the amount of payments the Department of Children and Family Services will pay to us on your behalf may change if your child is absent from care for more than two (2) days per month.

Effective August 1, 2012, you will be responsible for payment of any difference between our total monthly charges and the agency's payment. Your monthly co-payment for child care costs will be the difference between the amount the agency pays and our actual charges.

It is imperative that you properly clock your child(ren) in and out every day. If you have any questions regarding how to clock your child in or times needed for previous clock ins/outs, please ask your center director.

Thank you for your cooperation in this matter.

Sincerely,

T. Wyatt Graves  
Executive Director